



## Jacksonville School District #117

516 Jordan Street  
Jacksonville, Illinois 62650  
Ofc: 217/243-9411  
Fax: 217/243-6844

**Les Huddle**  
*Superintendent of Schools*

June 2008

Dear Chamber Member:

The Board of Education and Administration of Jacksonville School District #117 has set a goal to improve communication with the Jacksonville community. One major step towards this goal is to improve the annual calendar/handbook. The calendar/handbook is provided to every family and every staff member in the District. Five thousand calendars are printed and distributed each year. The calendar is used as a resource for families regarding the services provided as well as rules for behavior, attendance and expectations.

The District has planned a newly re-designed calendar that will be printed in two-colors to heighten the interest with articles and informational items. In order to print these calendars the District will need to contract with a local printer. That's where you come in. The District is inviting you to help defray the cost of printing these calendars by accepting your donations in exchange for some advertising space. Each ad would be the approximate size of a business card (2" x 3 ½ "). You may place as many ads as you want for a suggested donation of \$100.00 each.

Jacksonville School District #117 encourages you to consider placing your ad in our calendar to share your valuable information with parents and staff. Please send your camera-ready artwork and check ***no later than June 23, 2008*** to:

Debbie McKean  
Jacksonville School District #117  
516 Jordan Street  
Jacksonville, IL 62650

Thank you, in advance, for supporting Jacksonville School District #117 and the community in this way!

Sincerely,

A handwritten signature in black ink that reads "Les Huddle".

Les Huddle  
Superintendent