



## Volunteer Connections

**Agency / Business Name**

Knollwood Retirement Village

**Contact Name**

Sharon Clayton, Marketing Director

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<http://knollwoodjacksonville.com>

**Brief description of your agency / business**

Jacksonville's Knollwood Retirement Village is one of only 39 "supportive living facilities" in Illinois. The aim of this type of facility is to preserve privacy and autonomy while emphasizing health and wellness. Supportive living facilities are licensed, and are aimed at low and medium-income families and individuals as a lower-cost alternative for seniors who are not in need of a long-term nursing care facility.

### What kinds of volunteer opportunities do you have to offer?

Please describe each opportunity, the number of volunteers needed for each opportunity, the number of hours involved, frequency (e.g. daily, weekly, monthly, occasionally, etc.), qualifications, and any other pertinent information a potential volunteer would need to know.

Name of volunteer opportunity: <b>Dining Room Server</b>
Description of opportunity: Ask residents what they would like to drink with their meal, and take the resident's tray to the dinner table
Number of hours involved: 1 ½ hours
Frequency: Whenever Available
Qualifications: Friendly, Polite, Respectful, Courteous
Other information:

Name of volunteer opportunity: <b>Activity Assistant</b>
Description of opportunity: Assist the Activity Department with various activities and special events
Number of hours involved: Hours Vary
Frequency: Whenever Available
Qualifications: Friendly, Polite, Outgoing
Other information:

Name of volunteer opportunity: <b>Personal Shopper</b>
Description of opportunity: Assist residents with their personal shopping.
Number of hours involved: 1 hour
Frequency: Weekly or Whenever Available
Qualifications: Friendly, Polite, Patient
Other information:

Name of volunteer opportunity: <b>Correspondence Assistant</b>
Description of opportunity: Assist residents with reading their personal mail and help residents write letters to their friends and families
Number of hours involved: Hours Vary
Frequency: Whenever Available
Qualifications: Patient, Friendly

Other information:

Name of volunteer opportunity: <b>Reader</b>
Description of opportunity: Read books, newspaper, magazines, and other various material to the residents
Number of hours involved: Hours Vary
Frequency: Whenever available
Qualifications: Friendly, Articulate
Other information:

Name of volunteer opportunity: <b>Visitor</b>
Description of opportunity: Talk and visit with the residents
Number of hours involved: Hours vary
Frequency: Whenever Available
Qualifications: Friendly, Polite
Other information:

Name of volunteer opportunity: <b>Landscaping Assistant</b>
Description of opportunity: Help weed the gardens, water flowers, and perform a variety of other landscaping and grounds maintenance
Number of hours involved: Hours Vary
Frequency: Seasonal (Spring and Summer)
Qualifications: Able to do light physical work
Other information:

Name of volunteer opportunity: <b>Snow Remover</b>
Description of opportunity: Help remove snow from sidewalks and parking lot
Number of hours involved: Hours Vary
Frequency: Seasonal (Winter)
Qualifications: Ability to shovel and scoop snow
Other information:

Name of volunteer opportunity: <b>Walking Buddy</b>
Description of opportunity: Walk outside/inside with the residents
Number of hours involved: Hours Vary
Frequency: Whenever Available
Qualifications: Friendly, Polite
Other information:

Name of volunteer opportunity: <b>Church Groups</b>
Description of opportunity: Hold Chapel Services at Knollwood for the residents, Bible study groups, Prayer groups
Number of hours involved: Hours Vary
Frequency: Weekly
Qualifications: Friendly, Polite, Pleasant
Other information:

Name of volunteer opportunity: <b>Caring for indoor plants</b>
Description of opportunity: Watering and attending to indoor plants in atrium area
Number of hours involved: 1 hour
Frequency: weekly or when available
Qualifications: Enjoy caring for plants
Other information: